Mental Health Clinician

Job description

Department/Status:
Social Services, Exempt

Reporting to
Program Director

Position summary
The Clinician provides assessment, interventions, treatment planning, and discharge planning, as well as providing individual, family, and/or group therapy to further patient/family/group progress in treatment

Duties and responsibilities

Patient Care

- Provides clinical services to patients admitted to outpatient program.
- Manages a caseload of patients enrolled in the outpatient program.
- Acts as a member of the clinical treatment team in reporting patient progress and symptoms to ensure proactive and effective care.
- Conducts Biopsychosocial Assessments of patients admitted to the program.
- Initiates treatment plans based on identified problems.
- Implements interventions identified in the Master Treatment Plan
- Provides ongoing assessment and documentation of patients' progress in treatment.
- Conducts group therapy sessions and documents in the medical record on a daily basis.
- Conducts and documents individual and family sessions per physician's orders and as needed.
- Maintains regular contact with patient family/support systems
- Monitors patient progress in treatment and develops/updates individualized care plans
- Coordinates patient care with treatment team and patient's support systems
- Participates in treatment team staffing and documents patients status/progress
- Performs case management and discharge planning as directed by the treatment team
- Completes all required documentation thoroughly and in compliance with regulatory and company timelines.
- Serves as a liaison in assisting patient in accessing community resources and coordinating care.
- Acts as clinician on call in handling after hours patient care concerns and crisis situations.

Provides and maintains a safe environment.

- Assists in patient supervision and care on facility grounds.
- Assists the team in maintaining a safe and sanitary patient care environment.
- Assists in crisis management and care coordination within the program.
- Assists, as directed, in all Emergency Codes.

Demonstrates professionalism, moral, ethical behavior and work values.

- Maintains confidentiality of patient information in compliance with HIPAA guidelines and company policies.
- Demonstrates knowledge and commitment to corporate compliance and mission, vision.
- Assists in community outreach efforts, as needed, under the direction of the Program Director.
- Complies with applicable Code of ethics, company polices, and regulatory guidelines in all aspects of job performance.

Qualifications

- Master's Degree in Social Work or Counseling
- Active professional licensure
- Ability to interact with people of all ages and cultural backgrounds
- Ability to work independently and as part of a team

- Sound computer skills
- Effective oral and written communication skills
- Ability to work flexible hours
- Experience working with individuals with chronic mental illness
- Maintain current CPR and CPI trainings

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Frequently required to move about the office and outdoors while interacting with patients, staff, other service providers, and while operating office equipment such as computers, phones, copiers/fax machine, filing cabinets.
- Frequent expressing or exchanging ideas verbally with staff, patients, and other service providers.
- Frequently required to grasp, handle or feel; and extend hands and arms in all directions.
- Frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

This position occasionally is performed in outside weather conditions. The employee is occasionally exposed to chemical hazards, respiratory hazards, combative patients and to blood pathogens and body fluids.

I have reviewed and approved this job description.

_____
Human Resources Director Signature

_____
Chief Operating Officer Signature

I have read and received a copy of my job description.

_____ _____
Employee Signature Date